



# Oswestry Rural Parish Council

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**NOTICE IS HEREBY GIVEN** that a meeting of Oswestry Rural Parish Council will be held at Rhydycroesau Village Hall commencing at 7 pm on Thursday **28 April 2022** and Members are hereby summoned to attend for the purpose of transacting the following business.

[Join Zoom Meeting](#)

Signed:  
Sharon Clayton MPA, BA (Hons), FSLCC  
Clerk

Date of issue: 21 April 2022

## A G E N D A

### **FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018**

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may; film photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

**Anyone who objects to being filmed or recorded should notify the Clerk prior to the commencement of the meeting.**

#### **1. Chairman's Welcome**

#### **2. Apologies for absence**

To receive apologies for absence

#### **3. Police Report**

To receive a report from The North Shropshire and Oswestry Safer Neighbourhood Team

#### **4. Shropshire Council Report**

To receive a report from Shropshire Councillor Joyce Barrow

#### **5. Public Participation**

In accordance with Standing Orders 3(e) members of the public may make representations, answer questions and give evidence in respect of the business on the agenda. This does not include matters relating to the council's administration. Should anyone wish to discuss business which is not included on the agenda please write to the Clerk who will make arrangements for appropriate action.

#### **6. Minutes**

a) To CONSIDER and APPROVE the minutes from a parish council meeting held on 31 March 2022 (appendix 6a)

*NOTE: In accordance with Standing Order number 12(a)(b) draft minutes served on councillors shall be taken as read. There shall be no discussion about the draft minutes except in relation to their accuracy.*

b) To NOTE and ADOPT the minutes from a Personnel Committee meeting held on 13 April 2021 (appendix 6b)

## 7. Disclosure of Pecuniary Interests, Bias, and Pre-determination

In accordance with Section 29 of the Localism Act 2011 Members are personally responsible for deciding whether or not they should disclose an interest at this meeting. Where a matter arises at a meeting which directly relates to a Member's Disclosable Pecuniary Interests they must disclose the interest, not participate in any discussion nor vote on the matter and must not remain in the room unless they have been granted a dispensation. If it is a 'sensitive interest', Members do not have to disclose the nature of the interest, just that they have an interest. (Please refer to Appendix B in the Council's Code of Conduct).

Members are also reminded they should not make decisions with a closed mind and must declare a bias and not vote on matters where their decision could be considered to be pre-determined.

## 8. Dispensations

To consider and approve any requests for dispensations

## 9. Declaration of Acceptance of Gifts and Hospitality

To receive any declarations of acceptance of gifts and hospitality

## 10. Planning Matters

### a) Planning Decisions

To NOTE the following:

Planning Application Details	Planning Proposals
21/05983/FUL Trenant Chapel, Chapel Lane, Trefonen	Demolition of existing dining room and kitchen structure and erection of new rear extension with roof extending over patio. Demolish and re-position retaining wall in garden and various internal alterations Permission GRANTED 14 April 2022 <i>The parish council supported this application</i>
22/00765/FUL Bridge Cottage, Ball Lane, Maesbury	Erection of single storey extension Permission REFUSED 4 April 2022 <i>The parish council supported this application</i>
22/00782/FUL Barn, south of Nant Farm, Morda	Erection of three bay garage (re-submission) Permission GRANTED 4 April 2022 <i>The parish council had no objection to this application</i>

### b) Planning Applications

To CONSIDER and APPROVE a response to the following:

<b>Planning Application Details</b>	<b>Planning Proposals</b>
22/01371/FUL 31 Sweeney Drive, Morda	Erection of first floor extension over existing garage
22/01376/FUL Willow Cottage, Sandrock Lane, Trefonen	Erection of two domestic outbuildings
22/01386/LBC The Wharfingers House, Maesbury Marsh	Replacement of 8 sash windows to front and rear elevations
22/01494/FUL 1 Brookside, Morda	Erection of a two-storey rear extension and front porch
22/01535/FUL Weston Cotton House, Weston Lane	Change of Use of first floor of double garage from storage to self-contained annex ancillary to the main dwelling
22/01540/FUL 13 Nant Y Caws, Morda	Erection of two-storey rear extension

**NOTE:** Planning applications not listed above that are received after the issue of this agenda and included on Shropshire Council's website will also be considered to meet response timeframes.

### **11. Clerk's Report**

- a) To receive and NOTE a report from the Clerk (appendix 11a)
- b) To receive and NOTE responses from Helen Morgan MP and Shropshire Council and agree any further action (appendix 11b)

### **12. Financial Matters**

To CONSIDER and APPROVE:

- a) Income and expenditure to end of March 2022 (appendix 12a)
- b) Bank reconciliations up to March 2022 (appendix 12b)
- c) Payments for April 2022 (information to follow)
- d) That the maintenance grant of £1,500 received from Shropshire Council has been spent in accordance with the grant terms (appendix 12d)
- e) Reserves as at 31 March 2022 (appendix 12e)

### **13. Neighbourhood Funds**

To NOTE Neighbourhood Funds received and allocated (appendix 13)

### **14. Morton Closed Churchyard Maintenance**

To CONSIDER and APPROVE increasing the parish council's contribution towards the maintenance of Morton closed churchyard (appendix 14)

### **15. Asset Register**

To NOTE the contents of the parish council's asset register, and to further NOTE that land for which the parish council is responsible was acquired in pursuance of the Open Spaces Act 1906 (appendix 15)

### **16. Road Safety**

- a) To receive information concerning the request for a 30mph speed limit to be introduced at Coed-y-Go (appendix 16a) (Cllr. Les Maguire)
- b) To CONSIDER and APPROVE asking Shropshire Council to implement a 40mph speed limit at Coed-y-Go
- c) To receive an update on the extension to the 30mph speed limit to the north of Maesbury (Cllr. Peter Richardson)

### **17. Village Hall in Maesbury**

To consider the lack of a village hall at Maesbury and approve any action required (Cllr. Peter Davies)

### **18. Oswestry Leisure Centre**

To consider the increased fees at Oswestry Leisure Centre and approve any action required (Cllr. John Davies)

### **19. Litter Bin**

To CONSIDER and APPROVE the purchase and installation of a new litter bin at Maesbury Marsh bus shelter (Cllr. Peter Richardson)

### **20. Website**

To CONSIDER and APPROVE:

- a) The addition of a new page on the parish council's website dedicated to the Road Safety Working Group
- b) The content of a page dedicated to the Road Safety Working Group (appendix 19) (Cllr. Martin Bennett)

### **21. Consultation**

To CONSIDER and APPROVE a response to consultation received (appendix 21)

### **22. Date for Next Meeting**

To NOTE that the next meeting will place on Thursday 26 May 2022 at Trefonen Village Hall

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## **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present

### **23. Morton Post Box Area**

To CONSIDER and APPROVE a quote for improvements to the Morton post box area (appendix 23)

### **24. Tree Survey**

To CONSIDER and APPROVE a quote for a tree survey to be carried out (Cllr. John Davies) (appendix 24)

### **25. Staffing Matters**

To receive a report and CONSIDER and APPROVE a recommendation from the Personnel Committee

### **26. Planning Enforcement**

To NOTE any planning enforcement notifications received